Mother Teresa Catholic College
Notification of Student Absence

Child’s Name: ___________________________ Class: _______________

Date(s) Absent: ____________________________________________________________

My child was absent for the following reason:

☐ Illness ☐ family commitments
☐ medical appointment ☐ other: (please write explanation below)

__________________________________________________________

_____________________________________________________________

Parent / Guardian Name ____________________________ Signature _______________

Date _________________

Please be advised that the college requires an explanation for all student absences.
(Please attach supporting documentation i.e. medical certificate)